

EXECUTIVE FORWARD PLAN MAY 2014

This Forward Plan seeks to anticipate all the Cabinet decisions to be made by the Cabinet, or by individual Cabinet members (and occasionally key decisions by officers) over the next four months.

The printed version of the Forward Plan is re-issued on a monthly basis but inevitably, some of the published information may change; Government guidance recognises that the plan is a best assessment, at the time of publication, of anticipated decision making. The online “Emerging” Forward Plan is updated regularly and can be seen on the Council’s website at:

<http://democracy.bathnes.gov.uk/mgListPlans.aspx?RPId=122>

The Forward Plan goes beyond the minimum legal requirement for only key decisions to be published over the coming four month period, and demonstrates the Council’s commitment to openness and participation in decision making. It also assists the Council’s Policy Development and Scrutiny Panels in planning their input to policy formulation and development, and in reviewing the work of the Cabinet.

Should you wish to make representations to the decision taker, please contact the report author or Col Spring, Democratic Services (01225 394942). For Cabinet meeting items, a formal agenda will be issued 5 clear working days before the meeting. For individual (Single-Member) Cabinet member decisions, a Weekly List, with the details of the proposed decision, will be published and a decision will not be made until 5 clear working days have expired from the date of publication, to allow for representations.

Cabinet agenda papers and the Weekly List can be inspected on the Council’s website and at the following public inspection points:

Council Offices: Guildhall (Bath); Hollies (Midsomer Norton); Riverside (Keynsham)

Libraries: Bath Central Library; Midsomer Norton Library.

Key to Codes used in the Forward Plan

Decision Types

KEY	This item is a Key decision. It is one which will have significance in terms of the Council's budget (spending or savings) or its impact on a community that is wider than a single electoral ward. There is no set financial threshold above which a decision is regarded as Key.
PBF	This item is part of the Council's Policy and Budget Framework. This is the list of and contents of plans and strategies agreed by the Council as being those that collectively form the framework and which are determined by the Council. The current list of such plans and strategies can be accessed on the Council's website.
TRO	This item is a Traffic Regulation Order which by statute must be advertised by the Council for public consultation, giving a date by which any objections must be received. If objections are received, then the Order cannot be implemented but a Cabinet decision is required. If no objections are received, then the Order can be implemented without the need for a Cabinet decision.
RVW	Cabinet Response to Policy Development and Scrutiny Panel Review Recommendations

Senior Management Team

JF	Jo Farrar – Chief Executive, Bath and NE Somerset Council
AA	Ashley Ayre – Strategic Director, People and Communities
AP	Andrew Pate – Strategic Director, Resources
LF	Louise Fradd - Strategic Director, Place
VH	Vernon Hitchman – Council Solicitor

Access to Information

The majority of the Cabinet's business listed in this Forward Plan will be open to the public to attend. Some business may contain confidential, commercially sensitive or personal information which is exempt from publication.

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that parts of the Cabinet Meetings listed here may be held in private because the reports will contain exempt information under Part 1 of Schedule 2A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

Members of the public may make representations about why the meeting should be open to the public. The Cabinet will then make a statement of response to such representations.

**Executive Forward Plan
May 2014**

Bath and North East Somerset Council

Anticipated business at future Cabinet meetings and
Single-member decisions anticipated in each month

Title Precis	Decision Making Body Lead Councillor	Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified
INDIVIDUAL CABINET MEMBER DECISIONS OUTSTANDING FROM PREVIOUS MONTHS					
E2644 Lease of Timber Drying Shed, Spring Gardens Road <i>Grant of lease at less than market value</i>	Cllr David Bellotti Cllr Paul Crossley	Mike Dawson, Irene Simms 01225 396093 01225 477006	Appx 1 Heads of Terms Appx 2 Review of Rent and works	Andrew Pate	12 March 2014 KEY
E2645 Lease of 4 Abbey Street <i>Grant of lease at less than market value</i>	Cllr David Bellotti Cllr Paul Crossley	Mike Dawson, Irene Simms 01225 396093 01225 477006		Andrew Pate	12 March 2014 KEY
E2634 Procurement of new client data system for Children's Services <i>The existing IT contract ends in April 2015. Market developments mean that a new system would offer considerable advantages and efficiencies. The proposal seeks Cabinets agreement for a strategy to finance and procure a new system.</i>	Cllr Paul Crossley Cllr Dine Romero	Richard Baldwin 01225 396289		Ashley Ayre	21 February 2014 KEY

Title Precis	Decision Making Body Lead Councillor		Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified
E2612 World Heritage Site Attributes <i>UNESCO encourages identification of 'attributes' of WHS Outstanding Universal Values. These expand on the OUVs and have been developed in co-operation with English Heritage and the World Heritage Site Steering Group.</i>	Cllr Tim Ball Cllr Paul Crossley		Simon De Beer Tony Crouch 01225 477616 01225 477584	Appx 1 World Heritage Site Attributes	Louise Fradd	11 December 2013
CABINET MEETING - 14 MAY 2014, 6:30PM						
E2632 School Term and Holiday Dates 2015-16 <i>To agree the School Term and Holiday Dates for the 2015-16 Academic Year</i>	Cabinet	Councillor Dine Romero	Kevin Amos 01225 395202	Appx 1 190-day consultation model Appx 2 195-day consultation model Appx 3 195-day model following consultation	Ashley Ayre	19 February 2014 KEY
E2660 Environmental Services Capital projects 2014/15 <i>The report will set out Neighbourhood Environment Services projects identified in the Council's 2014/15 budget for provisional approval which are ready for Cabinet approval</i>	Cabinet	Cllr David Dixon	Kate Hobson, Carol Maclellan 01225 395207 01225 394106	Appx 1 Parks & Green Spaces programme summary Appx 2 Public toilets project summary The Council's MTSRP (budget) for 2014-15	Louise Fradd	10 April 2014 KEY
E2650 Getting Around Bath Transport Strategy <i>Cabinet - Agree for public consultation 'Getting Around Bath' a new Transport Strategy for Bath.</i>	Cabinet	Cllr Caroline Roberts	Peter Dawson 01225 395181	Appx 1 Draft Strategy from Mott MacDonald	Louise Fradd	11 April 2014 KEY

Title Precis	Decision Making Body Lead Councillor		Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified
E2662 West of England Duty to Cooperate over Planning, Housing and Communities <i>A proposed way forward to further formalise our duty to cooperate on planning, housing and community issues</i>	Cabinet	Cllr Tim Ball	Lisa Bartlett 01225 477281			14 April 2014 KEY
E2643 Award of Contracts for Supported Bus Services <i>Contracts for certain supported bus services expire at the end of August 2014. Following a competitive tender award of replacement contracts is recommended.</i>	Cabinet	Councillor Caroline Roberts	Richard Smith 01225 477604	Exempt Appx 1 Schedule of Bids Received and recommended awards Appx 2 Schedule of Consultation Responses and Issues arising Appx 3 Schedule of consultation Responses regarding shopper services	Louise Fradd	11 March 2014 KEY
E2633 Heritage Services Business Plan 2014-2019 <i>The report seeks Cabinet approval for the first annual update of the Heritage Services Business Plan 2013-2018, and for the Fashion Museum Forward Plan required for Arts Council England Accreditation status</i>	Cabinet	Councillor Ben Stevens	Stephen Bird 01225 477750	Appx 1 Business Plan annexes Heritage Services Business Plan 2013-2018	Louise Fradd	21 February 2014 KEY
INDIVIDUAL CABINET MEMBER DECISIONS ANTICIPATED IN MAY 2014						
E2605 Zebra Crossing - North Road, Combe Down, Bath TRO <i>Whether to install a zebra crossing just east of the junction of North Road and Ralph Allen Drive</i>	Cllr Caroline Roberts		Andy Coles 01225 394208	Appx 1 Existing / Proposed Layout Appx 2 Informal Consultation Appx 3 Formal Consultation Appx 4 Equality Impact Assessment	Louise Fradd	6 November 2013 TRO

Title Precis	Decision Making Body Lead Councillor		Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified
<p>E2641 Proposed Zebra Crossing - Whiteway Road TRO <i>Whether to install a new zebra crossing north west of the junction of Whiteway Road and Padleigh Hill, Bath. A decision will only be required if objections are received by the due date.</i></p>	<p>Cllr Caroline Roberts</p>		<p>Andy Coles 01225 394208</p>	<p>Appx 1 Plan of Proposed Zebra Crossing, Whiteway Road Appx 2 Equality Impact Assessment Appx 3 Informal Consultation Report Appx 4 Formal Consultation Report</p>	<p>Louise Fradd</p>	<p>7 March 2014 TRO</p>
<p>E2627 Area 7 Radstock/Westfield 20mph TRO <i>Determination of Traffic Regulation Orders for 20mph speed limits within the Radstock/Westfield wards (Area 7) following statutory consultation</i></p>	<p>Cllr Caroline Roberts</p>		<p>Simon Thomas 01225 394260</p>	<p>E2627 Radstock/Westfield 20mph TRO Appx 1 Area plan Appx 2 Informal consultation responses Appx 3 Formal Consultation Appx 4 Equalities impact assessment E2345 20mph Speed Limit Implementation (Cabinet 11 April 2012)</p>	<p>Louise Fradd</p>	<p>18 February 2014 TRO</p>
<p>E2628 Area 10 Batheaston/Bathampton/Bathford Beckford Gardens 20mph TRO <i>Determination of Traffic Regulation Orders for 20mph speed limits within Batheaston/Bathampton/Bathford Beckford Gardens (Area 10) following statutory consultation</i></p>	<p>Cllr Caroline Roberts</p>		<p>Simon Thomas 01225 394260</p>	<p>Appx 1 Area plan Appx 2 Informal consultation responses Appx 3 Formal objections Appx 4 Equalities impact assessment E2345 20mph Speed Limit Implementation (Cabinet 11 April 2012)</p>	<p>Louise Fradd</p>	<p>18 February 2014 TRO</p>

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<p>E2629 Area 11 Odd Down/Combe Down 20mph TRO <i>Determination of Traffic Regulation Orders for 20mph speed limits within the Odd Down/Combe Down wards (Area 11) following statutory consultation</i></p>	<p>Cllr Caroline Roberts</p>		<p>Simon Thomas 01225 394260</p>	<p>Appx 1 Area plan Appx 2 Informal consultation responses Appx 3 Formal objections Appx 4 Equalities impact assessment E2345 20mph Speed Limit Implementation (Cabinet 11 April 2012)</p>	<p>Louise Fradd</p>	<p>18 February 2014 TRO</p>
<p>E2630 Area 12 Saltford 20mph TRO <i>Determination of Traffic Regulation Orders for 20mph speed limits within Saltford (Area 12) following statutory consultation</i></p>	<p>Cllr Caroline Roberts</p>		<p>Simon Thomas 01225 394260</p>	<p>Appx 1 Area plan Appx 2 Informal consultation responses Appx 3 Formal objections Appx 4 Equalities impact assessment E2345 20mph Speed Limit Implementation (Cabinet 11 April 2012)</p>	<p>Louise Fradd</p>	<p>18 February 2014 TRO</p>
<p>E2441 Terrace Walk Experimental Road Space Re-Arrangement Plan TRO <i>Change of highway layout in Terrace Walk and surrounding streets to cater for tourist coach relocation from Orange Grove to Terrace Walk. To be implemented on an experimental basis to understand how it will operate. Decision will only be required if there are objections to the Scheme.</i></p>	<p>Cllr Caroline Roberts Cllr Paul Crossley</p>		<p>Simon Thomas 01225 394260</p>	<p>High St, Bath - Public Realm & Highway Improvement Scheme, TRO single member decision report</p>	<p>Louise Fradd</p>	<p>16 January 2013 TRO</p>

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E2622 Queen Square Cycle Link TRO <i>Whether to remove one parking space and replace it with a No Waiting At Any Time parking restriction as part of cycle path link from Queen Square to Queen's Parade, Bath</i>	Cllr Caroline Roberts Cllr Paul Crossley	Andy Coles 01225 394208	Appx 1 Existing / Proposed Layout Appx 2 Equality Impact Assessment / Equality Analysis Appx 3 Informal Consultation Appx 4 Formal Consultation	Louise Fradd	15 January 2014 TRO
E2615 Wellsway A367 Bus Lane TRO <i>Creation of a bus lane across the junction of Midford Road to improve public transport services</i>	Cllr Caroline Roberts	Greg Willett 01225 394207	Appx 1 TRO Location Plan Appx 2 General Arrangement Drawing Appx 3 Statement of Reasons Appx 4 Schedule	Louise Fradd	16 December 2013 TRO
E2647 South Stoke Conservation Area Appraisal	Cllr Paul Crossley Cllr Tim Ball	Adrian Neilson 01225 477020	Appx 1 South Stoke Conservation Area Appraisal	Louise Fradd	26 March 2014
E2648 Combe Hay Conservation Area Appraisal	Cllr Paul Crossley Cllr Tim Ball	Adrian Neilson 01225 477020	Appx 1 Combe Hay Conservation Area Appraisal	Louise Fradd	26 March 2014
E2664 Skip & Scaffold License Charge Review 2014/2015 <i>A review of Traffic Management Act 2004 Highways Licenses to be applied in the future</i>	Cllr Caroline Roberts Cllr Paul Crossley	Steve Blackmore Paul McElhone 01225 395899 01225 394253	E2664 Skip and Scaffold License Charge Review Appendices to Skip and Scaffold License Charge Review	Louise Fradd	14 April 2014 KEY

Title Precis	Decision Making Body Lead Councillor	Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified	
CABINET MEETING - 11 JUNE 2014, 6:30PM						
E2638 Community Infrastructure Levy Draft Charging Schedule <i>Cabinet to consider the CIL Draft Charging Schedule for public consultation</i>	Cabinet	Councillor Tim Ball	Simon De Beer Kaoru Jacques 01225 477616 01225 477288	Appx 1 Community Infrastructure Levy Draft Charging Schedule	Louise Fradd	6 March 2014 KEY
E2649 Approach to shared services and co-operation agreement with North Somerset <i>Co-operation agreement between the Council and North Somerset Council on shared services</i>	Cabinet	Councillor Paul Crossley	David Trethewey Steve Harman 01225 396353		Jo Farrar	28 March 2014 KEY
E2663 Funding approval for affordable housing development <i>Cabinet are asked to approve funding from the approved 2014-15 affordable housing budget to support the development of 44 shared ownership homes by Sovereign HA in central Bath</i>	Cabinet	Cllr Tim Ball	Louise Davidson 01225 477658		Louise Fradd	14 April 2014

Title Precis	Decision Making Body Lead Councillor	Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified	
INDIVIDUAL CABINET MEMBER DECISIONS ANTICIPATED IN JUNE 2014						
E2646 Terrace Walk Road Space Re-Arrangement Plan TRO <i>Proposed consolidation of existing highway layout to cater for tourist coach drop-off and pick-up. The Cabinet Member will be asked to consider and approve the previous experimental scheme TRO's with some minor changes.</i>	Cllr Caroline Roberts		Simon Thomas 01225 394260	Appx 1 Terrace Walk & Orange Grove Road Space Re-arrangement Plan (existing) Appx 2 Original Traffic Regulations Orders E2327 - Options for Orange Grove/ Terrace Walk	Louise Fradd	25 March 2014 TRO
CABINET MEETING - 16 JULY 2014, 6:30PM						
E2593 Re-structuring of the Early Years, Children's Centre and Early Help (0 - 11 years) Services 2014 - 2016 <i>An update report will be brought to Cabinet</i>	Cabinet	Councillor Dine Romero	Sara Willis Jane Williams Deborah Forward 01225 395023 01225 395305		Ashley Ayre	6 August 2013 KEY
E2607 Advice and Information Strategy 2014-17 <i>Cabinet at its meeting in February 2014 asked for a further report in July setting out the consultation responses and an updated draft policy for adoption.</i>	Cabinet	Cllr Simon Allen	Ann Robins 01225396288		Ashley Ayre	29 November 2013 KEY

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E2658 Revenue & Capital Outturn 2013/14 <i>This report presents the provisional revenue and capital outturn for 2013/14, with some recommended technical adjustments</i>	Cabinet	Cllr David Bellotti	Jamie Whittard 01225 477213	Appx 1 Revenue & Capital Outturn 2013/14 information Council's Budget Management Scheme Revenue & Capital Monitoring Reports (Sep'13, Nov'13 & Feb'14 Cabinet)	Andrew Pate	9 April 2014
E2659 Youth Justice Plan 2014 - 2015 <i>Cabinet is asked to agree the Youth Justice Plan to be recommended to Full Council for final sign off</i>	Cabinet	Cllr Dine Romero	Claire Barnett, Sally Churchyard 01225 395442	Appx 1 Youth Justice Plan 2014 -2015 Youth Justice Plan 2013 - 2014	Ashley Ayre	10 April 2014 KEY,PBF
E2661 B&NES Economic Strategy Review and Skills Plan <i>The review will provide an update on the B&NES Economic Strategy produced in 2010, which is aligned to three core areas of people, business and place. The accompanying Skills Plan will provide a basis for delivering the people area of the strategy</i>	Cabinet	Cllr Ben Stevens	John Cox, Duncan Kerr	Appx 1 B&NES Economic Strategy Appx 2 B&NES Skills Plan	Louise Fradd	11 April 2014 KEY
CABINET MEETING - 10 SEPTEMBER 2014, 6:30PM						
E2651 Treasury Management Monitoring Report to 30th June 2014 <i>This report gives details of performance against the Council's Treasury Management Strategy and Annual Investment Plan 2014/15 for the first 3 months of 2014/15</i>	Cabinet	Cllr David Bellotti	Jamie Whittard 01225 477213	Appx 1 Performance against Treasury Management Indicators 2014/15 Treasury Management Strategy & Annual Investment Plan	Andrew Pate	9 April 2014

Title Precis	Decision Making Body Lead Councillor		Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified
<p>E2655 Revenue & Capital Budget Monitoring, Cash Limits and Virements – April to July 2014 <i>This report presents the first monitoring information for the Authority as a whole for the financial year 2014/15 to the end of July 2014. The report also includes a number of budget transfer requests for both revenue and capital</i></p>	Cabinet	Cllr David Bellotti	Jamie Whittard 01225 477213	Appx 1 Revenue and Capital Monitoring Commentary Council's Budget Management Scheme	Andrew Pate	9 April 2014
CABINET MEETING - 12 NOVEMBER 2014, 6:30PM						
<p>E2598 Review of the Council's Street Trading Policy and Conditions <i>This report considers a proposed revised policy and conditions for street trading following the introduction of new legislation and implementation of other Council policies</i></p>	PTE PDS Cabinet	Councillor Marie Longstaff Councillor David Dixon	Alan Bartlett, Andrew Jones 01225 477536, 01225 477557	Appx 1 Responses to Consultation and Officer Comments Appx 2 Proposed Policy and Conditions Local Government (Miscellaneous Provisions) Act 1982 Provision of Services Regulations 2009	Louise Fradd	10 October 2013 KEY
<p>E2639 Placemaking Plan options for public consultation <i>Cabinet to consider the Placemaking Plan options document for public consultation</i></p>	Cabinet	Councillor Tim Ball	Simon De Beer, Richard Daone 01225 477616,	Appx 1 Placemaking Plan options document B&NES Core Strategy Public consultation strategy	Louise Fradd	6 March 2014

Title Precis	Decision Making Body Lead Councillor		Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified
<p>E2640 Gypsies, Travellers & Travelling Showpersons Sites Allocations Plan <i>Agree the options for inclusion in the Gypsies, Travellers & Travelling Showpersons Sites Allocations Plan for public consultation</i></p>	Cabinet	Councillor Tim Ball	Simon De Beer, Richard Daone 01225 477616,	Appx 1 Gypsies, Travellers & Travelling Showpersons Sites Allocations Plan B&NES Core Strategy Public consultation strategy	Louise Fradd	6 March 2014
<p>E2652 Treasury Management Monitoring Report to 30th September 2014 <i>This report gives details of performance against the Council's Treasury Management Strategy and Annual Investment Plan 2014/15 for the first 6 months of 2014/15</i></p>	Cabinet Council	Cllr David Bellotti	Jamie Whittard Tim Richens 01225 477213 01225 477468	Appx 1 Performance against Treasury Management Indicators 2014/15 Treasury Management Strategy & Annual Investment Plan	Andrew Pate	9 April 2014
<p>E2656 Revenue & Capital Budget Monitoring, Cash Limits and Virements – April to September 2014 <i>This report presents the second monitoring information for the Authority as a whole for the financial year 2014/15 to the end of September 2014. The report also includes a number of budget transfer requests for both revenue and capital</i></p>	Cabinet	Cllr David Bellotti	Jamie Whittard 01225 477213	Appx 1 Revenue and Capital Monitoring Commentary Council's Budget Management Scheme	Andrew Pate	9 April 2014

Title Precis	Decision Making Body Lead Councillor	Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified	
CABINET MEETING - 11 FEB 2015, 6:30PM						
E2653 Treasury Management Monitoring Report to Dec 2014 <i>This report gives details of performance against the Council's Treasury Management Strategy and Annual Investment Plan 2014/15 for the first 9 months of 2014/15</i>	Cabinet	Cllr David Bellotti	Jamie Whittard 01225 477213	Appx 1 Performance against Treasury Management Indicators 2014/15 Treasury Management Strategy & Annual Investment Plan	Andrew Pate	9 April 2014
E2654 Treasury Management Strategy Statement and Annual Investment Strategy 2015/16 <i>The Local Government Act requires the Council to set out its Treasury Strategy for borrowing, and to prepare an Annual Investment Strategy, setting out the Council's policies for managing its investments</i>	Cabinet Council	Cllr David Bellotti	Jamie Whittard Tim Richens 01225 477213 01225 477468	Appx 1 Treasury Management Strategy	Andrew Pate	9 April 2014
E2657 Revenue & Capital Budget Monitoring, Cash Limits and Virements Dec 2014 <i>This report presents the third monitoring information for the Authority as a whole for the financial year 2014/15 to the end of December 2014. The report also includes a number of budget transfer requests for both revenue and capital</i>	Cabinet	Cllr David Bellotti	Jamie Whittard 01225 477213	Appx 1 Revenue and Capital Monitoring Commentary Council's Budget Management Scheme	Andrew Pate	9 April 2014

The Forward Plan is administered by **DEMOCRATIC SERVICES**: Col Spring 01225 394942 Democratic_Services@bathnes.gov.uk